IARI ALUMNI ASSOCIATION

Pusa Campus, New Delhi-110012, India

Dr R.S. Paroda
PRESIDENT

Dr R.C. Agrawal
VICE-PRESIDENT

Dr G.K. Mahapatro
VICE-PRESIDENT

Dr Anil K. Singh
SECRETARY

Dr Sridhar Gutam
JOINT-SECRETARY

Dr R.R. Burman
TREASURER

MEMBERS
Dr B.M. Prasanna
Dr Malavika Dadlani
Dr A. Amarender Reddy
Dr V. Govindasamy
Dr S.M. Manu

Dr Ch. Srinivasa Rao
CHIEF PATRON

Dr Anupama Singh
PATRON

To,

The Additional District Magistrate,
12/1, Jam Nagar House
Shahjahan Road, New Delhi-110011.

Date:26-08-2025

Subject: Issuance of Duplicate set of Registration Certificate and Memorandum of Association

Dear Sir/Madam,

I would like to bring to your kind notice that IARI Alumni Association was registered on Dec 2, 1992 (copy of the Registration Certificate attached an Annexure I) and the Memorandum of the Association were duly submitted to the office of the Registrar of Societies (copy of Bye laws attached as Annexure II).

However, the original copies of the above two documents are not traceable in the office. We will be thankful if we could be provided with copies of the original documents duly certified by your office as those documents are needed for conducting our activities.

The Association will pay whatever charges/fees are to be deposited in your office for providing the two documents.

Thanking you,

Your faithfully

(Anil Kumar Singh)
Secretary
Secretary
IARI Alumni Association
ICAR-Indian Agricultural Research Institute,
New Delhi-110012

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CHIEF PATRON

Dr Anupama Sir
PATRON

The Registrar of Societies.
Office of the District Magistrate, New Delhi District
Daryaganj, New Delhi

Date: 10-0

Subject: Issuance of Duplicate set of Registration Certificate and Memoranc Association

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Thanking you,

Your faithfully

Office of the District Magistrate (Central) Govt. of NCT of Delhi 14, Daria Ganj, Delhi-2
Dairy No. NBhatia
Date 16/6/2015

(Anil Kumar Singh)
Secretary
Secretary
IARI Alumni Association
Agricultural Research Institute,

IARI ALUMNI ASSOCIATION

Pusa Campus, New Delhi-110012, India

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Dr Ch. Srinivasa F
CHIEF PATRON

Dr Anupama Sing
PATRON

To,
The Registrar of Societies.
Office of the District Magistrate, New Delhi District
Daryaganj, New Delhi

Dated: 10-06-2025

Subject: Proceedings of IARI Alumni Association - Registration no. S/23621 of

Dear Sir/Madam,

This is with reference to the subject mentioned above regarding "IARI A Association" Registration no. S/23621.

I am enclosing the proceedings of the General Body Meeting of the Associatio on June 22, 2024 along with relevant Annexures for your kind informatio necessary action. The Certificate of Registration issued by your office date December 1992 is attached as Annexure IV.

Kindly acknowledge the receipt of this letter with attached documents.

Thanking you,

Your sincerely

(Anil Kumar Singh)
Secretary

Secretary
IARI Alumni Association
ICAR-Indian Agricultural Research Institute,
New Delhi-110012

Office of the District Magistrate (Central)
Govt. of NCT of Delhi
14, Darya Ganj, Delhi-2
Centralised Dairy
Diary No. NBhasin
Date 16/6/2025

Annexure I

CERTIFICATE OF REGISTRATION
SOCIETIES REGISTRATION ACT XXI OF 1860

No. S/23621 of 1992.

I hereby certify that "IART ALUMNI ASSOCIATION"

.....

.....

has been registered under the SOCIETIES REGISTRATION ACT OF 1860.

GIVEN UNDER MY HAND AT DELHI on this 2nd day of DECEMBER, one thousand nine hundred and ninety two.

Registration Fee of
Rs. 50/- received.

Registrar of Societies
Delhi Administration
Delhi

Seal
Registrar of Societies
Delhi

PLEASE QUOTE THIS NUMBER IN ALL YOUR FUTURE CORRESPONDENCE

Annexure -II

MEMORANDUM, IARI ALUMNI ASSOCIATION

I **NAME OF THE SOCIETY :** The name of the Society shall be 'IARI Alumni Association' here in after referred as the 'Association'.

II **REGISTERED OFFICE :** The office of the Association shall remain in the Union Territory of Delhi and at the following address:

Post Graduate School
Indian Agricultural Research Institute, (Pusa Institute) New Delhi - 110012

III **AIMS AND OBJECTS :** The aims and objects for which the Society is established are as under:-

(a) To foster fellow-feeling and interaction among the alumni of the Indian Agricultural Research Institute, New Delhi.
(b) To focus attention on problems related to agricultural research and development in India.
(c) To establish closer interaction between related national and international bodies having similar objectives.
(d) To undertake suitable publications, and organise seminars, symposia and other related activities for furtherance of its objectives.
(e) To encourage the members for voluntary works.
(f) To undertake any other activities to fulfil the aims & objectives of the society.

All the incomes, earnings, movable, immovable properties of the society shall be solely utilise and applied towards the promotion of its aims and objects only as set forth in the Memorandum of Association and profit on thereof shall be paid or transferred directly or indirectly by way of dividends, bonus profits or in any manner whatsoever to the present or past members of the society or to any person claiming through anyone or more of the present or the past members. No member of the society shall have any personal claim on any movable or immovable properties of the society or make any profits, whatsoever, by virtue of this membership.

IV RULES AND REGULATONS :

(1) Name of the Society : 'IARI Alumni Association' herein after called the 'Association'.

(2) Membership defined :

(i) Ordinary members : It should be open to all persons who have received the Associateship or any degree of the Indian Agricultural Research Institute, New Delhi.

(ii) Associate members : It should be open to all persons who are registered with the P.G. School, IARI as Post-Graduate Students.

(3) Admission and qualification for membership :

Any person eligible for membership shall send to the Secretary, an application on the prescribed form. The Secretary shall place such application before the executive Committee for approval. After the application is accepted by the committee, the Secretary shall notify the same to the member, and the date of enrolment shall be the date on which the candidate's application is accepted by the committee and the subscription fee is paid. Rejection will be communicated to the applicants.

(4) Subscription:

The subscription rates for the different categories of membership shall be as follows:

Ordinary : Rs. 20.00 per annum
Life : Rs. 200.00
Associate : 10.00 per annum

An admission fee of Rs. 5.00 will be charged extra at the time of enrolment from Life and Ordinary members.

Cessation of Membership :
The liability of members shall be limited to the the amount of subscription due from time. Member in default of subscription for three months from the due date shall cease to be members.

(6) Rights and privilege of membership :
Members shall be entitled to the following rights and privileges:
(a) To be present and vote in all General Body Meetings.
(b) To hold any office of the Association on being duly elected (Associate Members cannot contest an election).
(c) To receive free or concessional supplies of publications, brought out by the Association.
(d) To be members of any of the sub-committees which may be constituted by the General Body or Executive Committee.
(e) To have such other rights and privileges, which may be decided by the General Body from time to time.

(7) General Body:
(i) General Body defined: General Body (G.B.) shall consist of all the enrolled members of the Association.
(ii) Powers and duties, functions of the general Body: The G.B. shall be the supreme authority of the Association. It shall formulate general policies and programmes of the Association in conformity with the constitution and Bye-laws and may provide specific directions to the Executive Council (E.C.). It shall be the only body which can make amendments to or altogether change the rules of the Association, according to the procedure laid down in this constitution.
(iii) Quorum and notice of meeting and periodicity of meetings: The annual G.B. meeting shall be held ordinarily during the convocation week of the Institute. The Secretary on behalf of the Executive Council shall present to this meeting the annual report, audited financial statement for the preceding year and the budget, if any. The notice of such a meeting along with the agenda will be posted to all members at least 30 days in advance. Any matter that is not on the agenda paper, will be considered at the meeting, with the consent of President, who will preside over all meetings of G.B.

The Secretary with the approval of the Executive Committee of the Association shall call the General Body meetings and when necessary. One third of the members of the Association may also requisition a meeting of the G.B. by notifying in writing to the Secretary and stating the business to be transacted. The Secretary in consultation with the President shall call an extraordinary meeting of the G.B. within 30 days of the receipt of requisition, giving a notice of at least seven days

One third members will form the quorum for all the meetings of the General Body. For Adjourned meeting, no quorum is required.

(8) Executive Committee:
(i) Executive Committee defined
(ii) Composition
(iii) Minimum and maximum strength including office bearers
The E.C. of the Association shall consist of the following

President	One
Vice-Presidents	Two
Secretary	One
Joint Secretary	One
Treasurer	One
Members	Five

The immediate past President and Secretary will also be *Ex-officio* members of the E.C. for the following term. President, Post Graduate School Students' Union and Registrar (Academic) of the Institute will be *Ex-officio* members of the E.C. The Director IARI and Dean & Jt. Director (Education), P.G. School IARI shall be Chief patron and Patron of the Association respectively.

(iv) Election and its mode:
The Secretary, Treasurer and one of the Vice-Presidents will always be elected from among the members of the Association located at the Headquarter of the Association.

The election of all the members of E.C. shall be by secret ballots on the principle of simple majority. Only members whose subscription are not in arrears at the time of filling nominations/elections shall be eligible for contesting and voting.

Terms of the office of the Executive Committee:

The normal tenure of the office-bearers and other members of the E.C. shall be for two years. There shall be fresh elections for the new E.C. before the Annual General Body meeting to be held at the time of the IARI Convocation week. Interim vacancies within the E.C. including those of the office bearers may be filed up by the E.C. by nomination.

(vi) Powers/Duties/Functions of the Office Bearers :

The office bearers of the Association will function under the general directions of the Executive Committee.

The President shall be constitutional head of the Association. He/She shall represent the Association on all ceremonial occasions and have the privileges of exercising the casting vote in case of equal division of the Executive Committee at any time.

In absence of the President, one of the *Vice-Presidents* shall take the chair, and exercise the functions of the President.

The Secretary shall be responsible for conduct of the affairs of the Association in accordance with the rules and directions of the Executive Committee. He/She shall convene the meetings of the Executive Committee, Annual General Body meetings and Extra-ordinary General Body meetings in consultation with the President and shall be responsible for recording the proceedings there of. The Secretary shall also represent the Association in legal and other proceedings as per Association's rules and regulations. He/She shall also be responsible to file a list of the Executive Committee members every year in office of the Registrar of Societies as per section 4 of the act.

The Joint Secretary will generally help the Secretary in his/her work. The Joint-Secretary will Function as Secretary during the absence of Secretary.

The Treasurer shall be responsible for the financial affairs of the Association. He/she shall submit to the Executive Committee a statement of accounts duly audited by the Chartered Accountant appointed by the Association for each financial year.

The Members of the Executive Committee will participate in the decision making of the Committee with in the frame work of the rules and regulations of the Association. Each member shall have one voting right.

(vii) Powers/Duties/Functions of the Executive Committee :

The E.C. shall be responsible for the management of the affairs and execution of the programme and policies for the achievement and furtherance of the objectives of the Association. It shall take decisions on all matters except those which fall in the jurisdiction of the G.B. The E.C. shall be answerable for all its activities to G.B.

The E.C. shall have full control on the funds of the Association, which shall be used for any purpose which in the opinion of the E.C. tends to meet and enhance the cause of the Association. The E.C. shall approve the receipts and expenditure and may frame rules for proper maintenance of the accounts.

(viii) Quorum and Notice of meeting and periodicity of meetings :

The E.C. shall meet as and when necessary. There shall, however, be at least two meetings in a year. The Secretary in consultation with the President may summon E.C. to meet as and when required. The Secretary shall call an Extra-ordinary meeting of the E.C. within ten days of the receipt of requisition signed by at least one third of the members of E.C.

(ix) Filling up of casual vacancies :

In the case of sudden vacation of office in the interval between two meetings of E.C. by the Secretary or the Treasurer, or both, the President shall designate one (or two) of the Members of E.C. to take his (or their) place and exercise his (or their) functions, until the next meeting of the E.C.

(9) Subcommittee, if any, formation-II (Composition III) Duties and function : Nil

(10) Source of income and utilization of funds :

Income will be in the form of membership subscriptions. The income and property of the Association from wheresoever derived shall solely be spent in the promotion of its objects as set forth earlier and no portion thereof

shall be distributed among its members by way of dividends, bonus, etc. If at any time, the Association is dissolved and if there shall remain upon such dissolution, after the satisfaction of all its debts and liabilities, any property whatsoever and wheresoever, the same shall not be paid or distributed among the members of the Association, but shall be given to the Post-Graduate School, IARI, for students welfare activities.

(11) Financial year:

The financial year of the Association shall be from 1st January to 31st December of each year.

(12) Audit of Accounts:

The accounts will be closed on the last day of the financial year of the Association and be audited by a Chartered Accountant appointed by E.C. and a statement thereof will be presented by the Treasurer to the E.C. which after approval will be presented to the G.B. for adoption.

(13) Operation of the Bank Account:

All amounts received by the Association will be deposited in a scheduled bank or be invested appropriately as may be decided by E.C. The accounts shall be jointly operated by any two of the three office-bearers, namely the Treasurer, the President or the Secretary.

(14) Annual list of managing/Governing Body (Sec. 4 of Act)

Once every year a list of the office-bearers and members of E.C. shall be filed with the Registrar of Societies Delhi a required under section 4 of the Societies Registration Act, 1860.

(15) Legal proceedings (Section 6 of the Act)

The Association may sue or be sued in the name of the Secretary IARI Alumni Association as per provisions laid down under section 6 of the Societies Registration Act, 1860 as applicable to the Union Territory of Delhi.

(16) Amendment in Memorandun or Rules:

Any amendment in the Memorandum or Rules will be carried out in accordance with procedure laid down under Section 12 and 12 A of Societies Registration Act, 1860.

(17) Dissolution and Adjustment of Affairs

Not less than three-fifths of the members of the Association may determine that it shall be dissolved and there upon it shall be dissolved forthwith, or at the time then agreed upon, and all necessary steps shall be taken for the disposal and settlement of the property of the Association, its claims and liabilities, according to the rules of the Association applicable thereto, if any, and if not, then as the General Body shall find expendient, provided that, in the event of any dispute arising among the said General Body or the members of the Association, the adjustment of its affairs shall be referred to the principal court of original civil jurisdiction of the district where the headquarters of the Association is situated, and the court shall make such order in the matter as it shall deem requisite provided that the Association shall not be dissolved unless three-fifth of the members shall have expressed a wish for such or by proxy, at a general meeting convened for the purpose.

If the Association needs to be dissolved it shall be dissolved as per the provision laid down under section 13 and 14 of the Societies Registration Act, 1860 as applicable to the Union Territory of Delhi.

(18) Application of the Act

All the provisions under all the sections of the Societies Registration Act, 1860 as applicable to the Union Teritory of Delhi shall apply to the Society.

(19) Essential Certificate:

"Certified that this is the correct copy of rules and Regulation of the Society"

Sd.	*Sd.*	*Sd.*
President	**Secretary**	**Treasurer**