Bye Laws
of
IARI Alumni Association

Bye Laws of
IARI Alumni Association

I. Name of The Society

The name of the Society shall be 'IARI Alumni Association' hereafter referred as the 'Association'.

II. Registered Office

The headquarters of the Association shall remain in the NCR of Delhi and at the following address:

The Graduate School

INDIAN AGRICULTURAL RESEARCH INSTITUTE

(Pusa Institute), New Delhi - 110012

III. Aims and Objectives

The aims and objectives for which the Association is established are as under:

(a) To foster fellow-feeling and strengthen interaction among the alumni of the Indian Agricultural Research Institute, New Delhi.

(b) To focus attention on problems related to agricultural research, education, extension and development in India.

(c) To build partnership with related national and international institutions having similar objectives.

(d) To undertake suitable publications, organize seminars, symposia and other related activities for furtherance of its objectives.

(e) To encourage the members for assisting The Graduate School in academic, cultural and social activities, and,

(f) To secure and manage funds, donations, endowments… or undertake any other activity to fulfil the aims and objectives of the Association

All the incomes, earnings, movable, immovable properties of the society shall be solely utilized for the promotion of its aims and objectives only as set forth above in the Bye Laws of the Association. No member of the Association shall have any conflict of interest and personal claim on any movable or immovable property of the Association. or make any profits, whatsoever, by virtue of his/her membership.

IV. Rules and Regulations:

1. Name of the Society

'IARI Alumni Association' hereinafter called the 'Association'.

2. Membership defined:

(i) ***Members:*** It shall be open to all persons who have received Associateship or any degree of the Indian Agricultural Research Institute, New Delhi.

(ii) ***Associate Members:*** It shall be open to all persons who get registered with The Graduate School, IARI as students.

3. Membership:

The Membership fee will be Rs. 2000/- (Rupees two thousand) with effect from Academic Year 2024-25 and it will be revised periodically by the institute at the specific request by the IARI Alumni Association

All students enrolled at The Graduate School, IARI for the undergraduate or postgraduate programmes shall become Associate Members and will be recognized as Members of IAA only upon completion of their respective degree and complete payment of membership fee i.e. Rs. 2000/-.

Membership fee of Rs 2000/- will be charged in installments @ Rs 500/- per year for the undergraduate students and @ Rs 1000/- per year for the first two years for M Sc and Ph. D. students at the beginning of each academic year along with other fees.

Associate members will neither have voting rights nor can be elected to the Executive Committee nor hold any office in the IAA.

4. Cessation of Membership:

(a) Membership of the Association will be terminated by the EC if the member is found to indulge in any anti-Association activities.

(b) Associate Members will not be considered as Members if they do not pay the difference of the subscription fee as mentioned in Item 4 above.

(c) Associate Members who may discontinue their studies in The Graduate School, IARI for any reason whatsoever.

5. Rights and privilege of membership:

Members shall be entitled to the following rights and privileges:

(a) To be present and vote in all General Body meetings.

(b) To hold any office of the Association on being duly elected (Associate Members shall not be eligible to contest an election).

(c) To receive free or concessional supplies of publications, brought out by the Association.

(d) To be members of any of the sub-committees which may be constituted by the General Body (GB) or Executive Committee (EC).

(e) To have such other rights and privileges, which may be decided by the General Body from time to time or the Executive Committee (EC) as the case may be.

6. General Body (GB):

(i) ***General Body defined*:** General Body (GB) shall consist of all the enrolled members of the Association as defined in Item 3 of the Bye laws.

(ii) ***Powers, duties and functions of the General Body:*** The GB shall be the supreme authority of the Association. It shall formulate general policies and programmes of the Association in conformity with the Bye Laws and may provide specific directions to the Executive Committee ·(EC). It shall be the only body to make amendments to or altogether change the existing Bye Laws of the Association.

(iii) ***Quorum, notice of meeting and periodicity of meetings:*** The annual GB meeting shall be held ordinarily during the convocation week of the Institute. The Secretary, on behalf of the Executive Committee shall present to this meeting the annual report, and the Treasurer shall present the audited financial statement for the preceding year and the budget, if any. The notice of such a meeting along with the agenda shall be posted to all members at least 30 days in advance through electronic means. Any matter that is not

on the agenda, will be considered at the meeting under any other item only, with the consent of the President, who will preside over all GB meetings.

The Secretary with the approval of the President, Executive Committee of the Association shall call the General Body meetings as and when necessary. In compelling circumstances, One third of the members of the Association could also request for a meeting of the GB by notifying in writing at least one month in advance to the Secretary and stating the business to be transacted. The Secretary in consultation with and approval of the President shall call an extraordinary meeting of the GB within 30 days of the receipt of request, giving a notice of at least seven days.

One third members will form the quorum for all the meetings of the General Body. In case of lack of quorum, GB may be adjourned and reconvened after a break for which no quorum shall be required.

7. The following would be Ex-officio Chief Patron/ Patron of the Association:

***Chief Patron*:** Director, Indian Agricultural Research Institute (IARI), New Delhi-110012

***Patron*:** Dean and Joint Director (Education), IARI, New Delhi-110012

8. Executive Committee:

(i) ***Executive Committee defined***

(ii) ***Composition***

(iii) ***Minimum and maximum strength including office bearers***

The E.C. of the Association shall consist of the following:

President	:	One
Vice-Presidents	:	Two
Secretary	:	One
Joint Secretary	:	One
Treasurer	:	One
Members	:	Eight

Out of the eight members, five will be elected and three will be nominated by the new Executive Committee.

The Immediate Past President and Secretary of the Association will be *Ex-officio* members of the EC for the following term along with the current President, The Graduate School Students' Union, IARI.

Ex-officio members will be (non-voting) special invitees in the EC. The total number of EC members shall be 17.

(iv) ***Election and its mode:***

The Secretary, Treasurer and one of the Vice-Presidents will be elected from the members of the Association residing in the NCR of Delhi. The election of all members of EC shall be online or by any other process as approved by the EC through secret ballots on the principle of simple majority. Only eligible members shall be able to contest and vote.

(v) ***Terms of the office of the Executive Committee:***

The normal tenure of the EC shall be for three years. There shall be fresh elections for the EC before the Annual General Body meeting to be held at the time of the IARI Convocation. Vacancies within the EC, including those of the office bearers, may be filled

through nomination by the EC for the remaining duration of the term, if any.

(vi) ***Powers/ Duties/ Functions of the Office Bearers:***

The office bearers of the Association will function under the general directions of the Executive Committee.

The President shall be constitutional head of the Association. He/She shall represent the Association on all ceremonial occasions and have the privileges of exercising the casting vote in case of equal division of the Executive Committee at any time.

The President will have the discretion of inviting one or more IARI Alumni members as special invitee(s) to the EC meetings. However, the special invitee(s) will not be entitled to vote.

In the absence of the President, the Vice President, who is senior by age, shall take the chair, and exercise the functions of the President.

The Secretary shall be responsible for the conduct of affairs of the Association in accordance with the rules and directions of the Executive Committee. He/She shall convene the meetings of the Executive Committee, Annual General Body meetings and Extraordinary General Body meetings in consultation with the President and shall be responsible for recording the proceedings thereof. The Secretary shall also represent the Association in legal and other proceedings as per Association's Bye Laws. He/She as Head of the Alumni office on IARI campus shall be responsible for the day to day functioning of the office and for maintaining all records/files including the list of members.

The Joint Secretary will assist the Secretary in discharging his/her work. The Joint-Secretary will also function as Secretary during the absence of Secretary.

The Treasurer shall be responsible for the financial matters of the Association. He/she shall submit to the Executive Committee a statement of accounts duly audited by the Chartered Accountant appointed by the Executive Committee each financial year.

The Members of the Executive Committee will participate in the decision making of the Committee within the framework of the rules and regulations of the Association. Each member shall have one voting right.

(vii) ***Powers/ Duties/ Functions of the Executive Committee:***

The EC shall be responsible for the management of the affairs and execution of the programmes and policies for the achievement and furtherance of the objectives of the Association. It shall take decisions on all matters except those which fall in the jurisdiction of the GB. The EC shall be answerable for all its activities to GB.

The EC shall have full control on the funds of the Association, which shall be used for any purpose, which in the opinion of the EC, tends to meet and enhance the cause of the Association. The EC shall approve the annual budget, receipts and expenditure and may frame the rules for proper maintenance of the accounts.

(viii) ***Quorum, Notice of meetings and Periodicity of meetings:***

The EC shall meet as and when necessary. There shall be at least three meetings in a year. However, the Secretary in consultation with the President, may summon EC as and when required. The Secretary shall call an Extra-Ordinary meeting of the EC within ten days of the receipt of requisition signed by at least one third of the members of EC.

(ix) ***Filling up of casual vacancies:***

In the case of sudden vacation of office in the interval between two meetings of EC by the Secretary or Treasurer, or both, the President shall designate one (or two) of the Members of EC to take his/her (or their) place and exercise his/her (or their) functions, until the next meeting of the EC.

(x) In the eventuality of the entire EC resigning for any reason whatsoever, the Chief Patron shall appoint a Returning Officer who would announce and conduct the elections as per the procedure, for the new EC members at the earliest. The Chief Patron shall request the existing EC to serve as Caretaker EC until the newly elected EC is in position.

9. Subcommittee, if any, formation-II (Composition III) Duties and functions:

EC may constitute Sub Committees as and when required for specific purposes.

10. Regional Chapters:

The Association will have a number of Regional Chapters representing various zones in the country for which guidelines to be issued separately.

11. Source of income and utilization of funds:

Income will be in the form of membership subscriptions, donations, endowments etc. The income and property of the Association from wheresoever derived shall solely be spent in the promotion of its objects as set forth earlier and no portion thereof shall be distributed among its members by way of dividends, bonus, etc. If at any time, the Association is dissolved and if there shall remain upon such dissolution, after the satisfaction/

clearance of all its debts and liabilities, any property whatsoever and wheresoever, the same shall not be paid or distributed among the members of the Association, but shall be given to The Graduate School, IARI, for students' welfare activities.

12. Financial year:

The financial year of the Association shall be from 1st April to 31st March of each year.

13. Audit of Accounts:

The accounts will be closed on the last day of the financial year of the Association and be audited by a Chartered Accountant appointed by EC and a statement thereof will be presented by the Treasurer to the EC which after approval will be presented to the GB for adoption.

14. Operation of the Bank Account:

All amounts received by the Association will be deposited in a scheduled bank or be invested appropriately as may be decided by EC. The accounts shall be jointly operated by any two of the three office-bearers, namely, Treasurer, Secretary or President.

15. Annual list of Managing/Governing Body (Sec. 4 of Act):

Once every year a list of the office-bearers and members of EC shall be filed with the Registrar of Societies Delhi as required under section 4 of the Societies Registration Act, 1860.

16. Legal proceedings (Section 6 of the Act):

The Association may sue or be sued in the name of the Secretary, IARI Alumni Association as per provisions laid down

under Section 6 of the Societies Registration Act, 1860 as applicable to the Union Territory of Delhi.

17. Amendment in Bye Laws:

Any amendment in the Bye Laws will be carried out in accordance with procedure laid down under Section 12 and 12 A of Societies Registration Act, 1860.

18. Dissolution and Adjustment of Affairs:

Not less than three-fifths of the members of the Association may determine that it shall be dissolved and there upon it shall be dissolved forthwith, or at the time then agreed upon, and all necessary steps shall be taken for the disposal and settlement of the property of the Association, its claims and liabilities, according to the rules of the Association applicable thereto, if any, and if not, then as the General Body shall find expedient, provided that, in the event of any dispute arising among the said General Body or the members of the Association, the adjustment of its affairs. shall be referred to the principal court of original civil jurisdiction of the district where the headquarters of the Association is situated, and the court shall make such order in the matter as it shall deem requisite provided that the Association shall not be dissolved unless three-fifth of the members shall have expressed a wish for such or by proxy, at a general body meeting convened for the purpose.

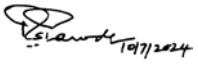
If the Association needs to be dissolved it shall be dissolved as per the provision laid down under Sections 13 and 14 of the Societies Registration Act, 1860 as applicable to the Union Territory of Delhi.

19. Application of the Act

All the provisions under all the sections of the Societies Registration Act, 1860 as applicable to the Union Territory of Delhi shall apply to the Association.

20. Essential Certificate:

''Certified that this is the correct copy of Bye Laws of the Association''



President



Secretary



Treasurer